



AMENDED CHARTER BIOMEDICAL LIBRARY REVIEW COMMITTEE

PURPOSE

The Secretary of Health and Human Services (Secretary) is authorized under Section 301 of the Public Health Service (PHS) Act, as amended (42 U.S.C. 241), to conduct and support through grants, cooperative agreements, and contracts, research relating to advancement of medical and related sciences and to aid the dissemination and exchange of scientific and other information important to the progress of medicine and to the public health. In addition, the Secretary is authorized under Section 487 of the PHS Act, as amended (42 U.S.C. 288), to support research and research training through National Research Service Awards.

The National Library of Medicine was established (42 U.S.C. 286) to conduct and support the advancement of medical and related sciences and to aid the dissemination and exchange of scientific and other information important to the progress of medicine and to the public health. Accordingly under relevant assistance authorities, the NLM has instituted programs of support designed to develop facilities and techniques necessary to collect, preserve, store, process, retrieve, and facilitate the dissemination and utilization of widely expanded knowledge in the health sciences and the biomedical information it has generated.

The Biomedical Library Review Committee performs the initial review of relevant grant applications and contract proposals for support under the program.

AUTHORITY

42 U.S. C. 282(b)(6); Section 402(b)(6) of the PHS Act, as amended. The Biomedical Library Review Committee is governed by provisions of the Federal Advisory Committee Act, as amended (5 U.S.C. Appendix 2), which sets forth standards for the formation and use of advisory committees.

FUNCTION

The Biomedical Library Review Committee shall advise the Director, National Institutes of Health (NIH), and the Director, National Library of Medicine (NLM) and make recommendations to the NLM Board of Regents on the scientific and technical merit for

applications for grants-in-aid and cooperative agreements for research, training, resource support, and publications in the areas of health science libraries, management of health science information, biomedical science publications, and medical informatics broadly defined to include clinical informatics, bioinformatics and related biomedical computing topics. As necessary, the Biomedical Library Review Committee and its subcommittees may seek advice from special consultants; assemble ad hoc working groups; and convene conferences, workshops, or other activities.

STRUCTURE

Members, the Chair, and the Chairs of the subcommittees shall be selected by the Director, NM, from authorities knowledgeable in the various disciplines and fields related to information management, health science libraries, publications, and medical informatics, broadly defined. The Committee shall consist of 21 members, including the Chair.

Members shall be invited to serve for overlapping terms of up to four years; the term for a member who is to serve as Chair may include a fifth year.

There shall be three standing subcommittees of the Biomedical Library Review Committee, composed entirely of members of the parent body. These will be as follows: Medical Library Resource Subcommittee, Medical Informatics Subcommittee, and Biotechnology Information Subcommittee.

The Medical Library Resource subcommittee shall be concerned with programs and projects that focus on enhancement of the ability of health science libraries in the U.S. to manage health-related information for the benefit of professionals and the public, with emphasis on the ability of computers and telecommunications to further this goal.

The Medical Informatics subcommittee shall be concerned with programs and projects in the field of medical informatics as applied to health care delivery, biomedical education and research. The programs and projects shall include artificial intelligence, telemedicine, mathematical modeling, and simulations.

The Biotechnology Information subcommittee shall be concerned with programs and projects that deal with the use of computing and telecommunications to develop tools and facilitate scientific discovery in molecular biology, biotechnology, genetics research, and proteomics. As necessary, standing and ad hoc subcommittees of the Biomedical Library Review Committee, composed of members from the parent committee, may be established to perform specific functions within the Biomedical Library Review Committee's jurisdiction. The Department Committee Management Officer shall be notified upon establishment of each standing subcommittee and shall be provided information on its name, membership, function, and estimated frequency of meetings.

The Chair of a subcommittee may be designated as Chair for the Biomedical Library Review Committee as a whole. Upon approval by a subcommittee Chair, the advice of a subcommittee shall be considered the advice of the Initial Review Group.

A member of one subcommittee may serve as a voting member of other subcommittees when his or her expertise is required. However, the member shall not be counted in determining the presence of a quorum.

The permanent membership of the Biomedical Library Review Committee may be supplemented at any meeting through temporary members who, because of their scientific expertise, are appointed to review some or all of the applications considered at that meeting. Notification to the prospective temporary member from the Designated Federal Official that the individual is to attend the meeting shall constitute a temporary appointment to the Biomedical Library Review Committee for purposes of that meeting, and the individual shall have all the rights and obligations of committee membership at that meeting, including the right to vote on recommendations in which the individual fully participated as a reviewer. Temporary members will be included in the tracking of reviewers with respect to geographical distribution and ethnic and gender representation to ensure that appropriate balance of members' perspectives may be maintained. Temporary members shall not count toward a quorum.

A quorum for the conduct of business by the full Biomedical Library Review Committee is five members. A quorum for each subcommittee shall be five.

Management and support services shall be provided by the Office of the Associate Director, Division of Extramural Programs of the National Library of Medicine, National Institutes of Health

MEETINGS

The full Biomedical Library Review Committee shall meet in plenary session, as necessary, as called by the Chair with advance approval of a Government official, who shall approve the agenda. Meetings of the Biomedical Library Review Committee and/or its subcommittees shall be held approximately three times per year at the call of the Chair, with the advance approval of a Government official who shall also approve the agenda. A Government official shall be present at all meetings of the Biomedical Library Review Committee and of its subcommittees.

Meetings shall be open to the public unless determined otherwise by the Secretary; notice of all meetings shall be given to the public.

Meetings shall be conducted, and records of the proceedings kept as required by applicable laws and departmental policies.

COMPENSATION

Members are paid at the rate of \$200 per day, plus per diem and travel expenses, as authorized by Section 5703, Title 5 U.S.C., as amended, for persons in the Government service employed intermittently. Members who are officers or employees of the United States Government shall not receive compensation for service on the Biomedical Library Review Committee.

ANNUAL COST ESTIMATE

The estimated annual cost for operating the Biomedical Library Review Committee, including compensation and travel expenses for members but excluding staff support, is \$59,049. The estimate for annual person-years of staff support required is 2.0, at an estimated annual cost of \$176,749.

REPORTS

In the event a portion of a meeting is closed to the public, a report shall be prepared which shall contain, as a minimum, a list of members and their business addresses, the Committee's functions, dates, and places of meetings, and a summary of committee activities and recommendations made during the fiscal year. A copy of the report shall be provided to the Department Committee Management Officer.

Establishment Date

December 1, 1986

Termination Date

Continuing.

APPROVED:

1/5/01
Date

Ruth L. Rosenstein
Acting Director, NM